Standard For Success
Employee Evaluation Solutions
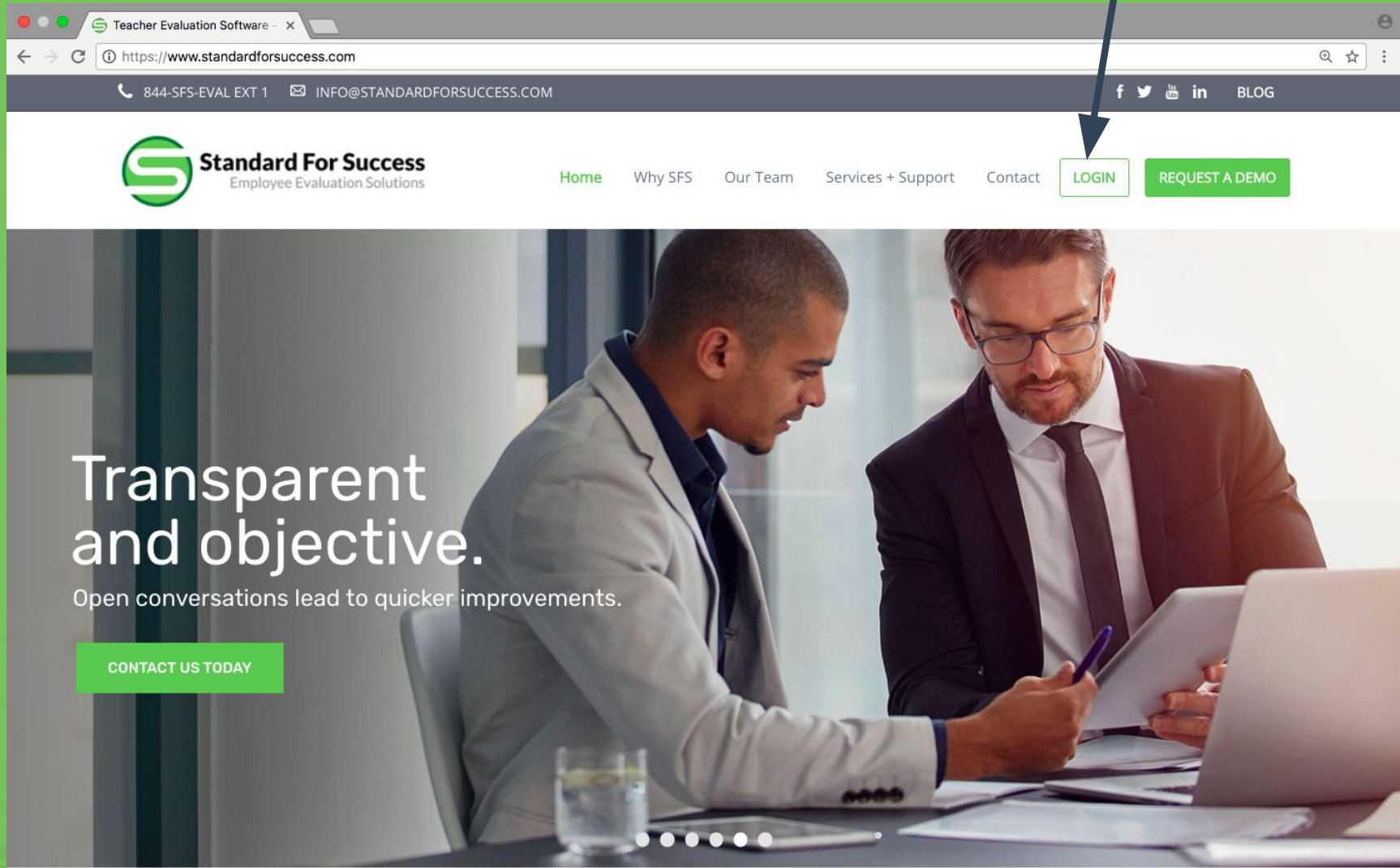
Standard for Success
Employee Evaluation Solutions

Start Screen & Menus

Log-in

Start Screen & Menus

Standard For Success
Employee Evaluation Solutions

- Support
  - Open/Unread Support Tickets
  - Personal Account Information
    - Change My Password
    - Restore Deleted Items
    - SuperTech Ticket Settings
    - Enable/Disable Enhanced Color Schemes for Scripting – make sure color is turned on
    - Shorthand Definitions – individuals may create their own shorthand for scripting
    - Preliminary Mark Default Setting - set by individual and not district
    - Retrieve SFS Unplugged and SFS Mobile Passwords
  - Help Section

- Utilities
    - Grant "Evaluator" Status to Non-Administrators – i.e. Department Chairs
    - Edit Staff Member – make changes to rubrics, evaluators and number of observations
    - Manage Primary and Secondary Evaluators – Building level administrators may assign within building and SuperUser may assign across buildings for entire district
    - Create and Edit Group Presets - Create groups of staff, admins, and schools to use in reports, analytics, staff listings, and walkthroughs
    - Log in as a Sandbox Personnel – use a separate browser to be able to see both administrative account and staff account
    - Clear Sandbox Data
    - Approve Professional Points
    - Copy Observation – Use if created observation on wrong person, or if the same observation is needed on team teachers
    - Modify Staff Finalization Category Placements

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- Utilities (cont.)
  - Search Observations
  - Upload and Manage Forms/Links
  - Professional Development Activity Library – will interact with Creating Professional Development Tasks as well as Professional Growth Plan
  - Preview Live Forms

- Other Possible Buttons:
  - Enter Student Learning Outcome
  - Enter District-wide Learning Measure – enter once to populate for entire district
  - Enter School-wide Learning Measure - enter once to populate for entire school

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- Forms
  - Locally Loaded by Administrators
- New Ticket
  - Support
  - New Features Request
- Personal Account
  - Administrators See Personal Evaluation Data
  - Toggle back to Admin Account
- Staff
  - Staff List
- Walk-Throughs
  - Summary
  - Start Walk-Through

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- Pressing
    - Your Management Dashboard on Observations that Need Attention
    - Anything Overdue
    - Due in Next 3 Days

- Daily Email
    - Set Frequency
    - Preview Tomorrow's Email

- Reports
    - Staff Information Reports – See List

- Analytics
    - Summary
    - Comparison of Evaluators
    - Comparison of Schools
    - Comparison of Preset Groups
    - Inter-Rater Reliability

- Rubrics
    - All Rubrics in District Process